

**PROPOSED DELEGATED AUTHORITY FOR OFFICERS TO  
MAKE MINOR CHANGES TO THE ADOPTED DOCUMENT**

Local Validation Checklist

All variations, amendments, deletions and additions made to the Local Validation Checklist document on behalf of the Local Planning Authority within the list of Planning and Associated legislation/regulations, are considered to fall within the delegation scheme and will be enacted by Officers unless it meets any of the following criteria:-

(HP&BC)

1. New requirements not previously included
2. New supporting advice documents not previously included
3. Changes required to be made as a result of changes to legislation or national/local planning policy.
4. A Member makes a written request for a change to be considered by the Executive Committee
5. Planning Advisory Panel (PAP) requests that proposed changes be reported to Executive Committee

All proposed changes will be subject to ratification by PAP in order for an opportunity of referral to exist under criteria 4 or 5 above.

Criteria 4 also allows any Member to request a change to the document at any time, which Officers would then report on to PAP.

References to PAP shall include any subsequent incarnations of the group.